

REQUIRED AREAS FOR NEW LIBRARY
STATE COLLEGE at FRAMINGHAM, MASS.

July 27, 1962

1. Circulation and Reserve Book Area

Size: 25' x 20' 500 sq. ft.
Use: Suggested library control point
Justification: Canisius College Library, Buffalo, New York
University of New Hampshire, Durham, New Hampshire

2. Reference and Reading Area

Size: 30' x 100' 3000 sq. ft.
Use: General reference, current periodicals and reading room
Justification: University of New Hampshire Library, Durham, N. H.

3. Technical Processes Room

Size 28' x 53' 1484 sq. ft.
Use: Order Department, catalog department and book processing
Justification: Canisius College Library, Buffalo, N. Y.
University of New Hampshire Library, Durham, N. H.

Suggested

Specifications: Two large closets for storage, sink. Enclosed area with glass wall for observation of library control.

4. Librarian's Office

Size: 20' x 20' 400 sq. ft.
Use: Administration and supervision of library
Justification: University of New Hampshire Library, Durham, N. H.
University of Louisville Library, Louisville, Kentucky

Suggested

Specifications: Coat closet, built-in book cases

5. Assistant Librarian's Office

Size: 20' x 30' 600 sq. ft.
Use: Administration and supervision
Justification: University of New Hampshire Library, Durham, N. H.
University of Louisville Library, Louisville, Kentucky

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New Account

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6. General Office

Size: 20' x 20' 400 sq. ft.
 Use: Waiting room, secretary's desk, filing cabinets
 Justification: University of New Hampshire Library, Durham, N.H.
 University of Louisville Library, Louisville, Ky.

7. Librarian's Conference Room

Size: 14' x 22' 308 sq. ft.
 Use: Library committee meetings, staff meetings
 Justification: Colgate University Library, Hamilton, N. Y.

8. Card Catalog Area

Size: 25' x 35' 875 sq. ft.
 Use: Index to holdings of library to be used by staff and patrons
 Justification: Canisius College Library, Buffalo, N. Y.
 University of New Hampshire Library, Durham, N. H.

Suggested

Specifications: In proximity to technical processes room, circulation and reference areas

9. Receiving Room

Size: 25' x 25' 625 sq. ft.
 Use: Receive books, supplies, equipment
 Justification: Adelphi College Library, Garden City, N. Y.
 Augustana College Library, Sioux Fall, S. D.

Suggested

Specifications: Receiving room, with a loading ramp for outside delivery trucks.

10. Book Elevator (Non-personnel)

Size: 60" H x 48" L x 36" W Approx. area 6' x 6' = 36 sq. ft.
 Use: Transport books, janitor's equipment, waste barrels, etc.
 Justification: University of N. Hampshire Library, Durham, N. H.
 Canisius College Library, Buffalo, N. Y.

Suggested

Specifications: Designed to hold two standard-sized book trucks,

11. Book Repair Room

Size: 16' x 16' 256 sq. ft.
 Use: Book repair, binding, etc.
 Justification: Adelphi College Library, Garden City, N. Y.
 Wayne University Library, Detroit, Michigan

Suggested

Specification: Sink

12. Typing Room

Size: 20' x 25' 500 sq. ft.
 Use: Student typing
 Justification: Canisius College Library, Buffalo, N. Y,
 Brandeis Univeristy Library, Waltham, Massachusetts

13. Faculty Study Room

Size: 25' x 32' 800 sq. ft. - 10 study carrels for individual study
 Use: Faculty study, research, subject matter preparation
 Justification: Canisius College Library, Buffalo, N.Y.

14. Browning Area

Size: 40' x 45' 1800 sq. ft.
 Use: Informal reading and study area
 Justification: Canisius College Library, Buffalo, N. Y.
 University of New Hampshire Library, Durham, N. H.

Suggested

Specification: In aproximity to lobby.

15. Faculty Lounge

Size: 35' x 35' 1225 sq. ft.
 Use: Informal study
 Justification: Augustana College Library, Sioux Falls, S. D.
 University of Louisville Library, Louisville, KY

Suggested

Specification: Fireplace in conjunction with incinerator chimney, which will pass through enclosed wall.

16. Faculty Rest Room - Women

Size: 14' x 16' 224 sq. ft.

17. Faculty Rest Room - Men

Size: 14' x 16' 224 sq. ft.

18. Incinerator area

Size: 12' x 12' 144 sq. ft.
 Use: Dispose of paper waste
 Justification: Florida State University Library, Tallahassee, Florida

Suggested

Specification: Incinerator in conjunction with fireplace in faculty lounge.

19. Janitor's Supply Closet

Size: 10' x 14' 140 sq. ft.
 Use: Store janitor supplies and equipment
 Justification: University of New Hampshire Library, Durham, N.H.
 Florida State University Library, Tallahassee, Florida

Suggested
 Specification: Walk-in closet with slop sink

20. Martin F. O'Connor Poetry & Travel Room

Size: 35' x 35' 1225 sq. ft.
 Use: Alumnae memorial room for Pres. Martin F. O'Connor
 Justification: Charlotte Thompson Room, Univ. of N. Hampshire, Durham, N.H.
 John L. Patterson Room, Univ. of Louisville,
 Louisville, KY.

21. Juvenile Collection and Classroom

Size: 50' x 75' 3750 sq. ft.
 Use: Juvenile collection and instruction in children's
 Justification: St. Cloud State Teachers College Library, literature
 St. Cloud, Minn.
 Suggested
 Specification: Folding door to separate classroom

22. Library Science Classroom

Size: 30' x 50' 1500 sq. ft.
 Use: Instruction in use of library and library science courses
 Justification: St. Cloud State Teachers College Library,
 St. Cloud, Minn.

23. Curriculum Materials Center

Size: 30' x 90' 2700 sq. ft.
 Use: Instructional materials such as teaching aids,
 curriculum guides, textbooks, filmstrips
 Justification: St. Cloud State Teachers Library, St. Cloud, Minn.
 New Jersey State Teachers College Library, Seward, N.J.

24. Curriculum Materials Classroom

Size: 25' x 35' 875 sq. ft.
 Use: Instruction in use of curriculum materials; methods
 courses
 Justification: St. Cloud State Teachers College Library,
 St. Cloud, Minn.
 New Jersey State Teachers College Library, Seward, N.J.

25. Book Stacks, Seating, and Study Carrels

Size: 240' x 120' 28800 sq. ft.

Suggested

Specification: Open stack area to be placed on one floor or on one, two or three levels at the discretion of architect.

26. Browsing Area

Size: 35' x 35' 1225 sq. ft.

Use: Informal reading and study area

Justification: Canisius College Library, Buffalo, N. Y.
University of New Hampshire Library, Durham, N.H.

Suggested

Specification: In aproximity to stack area

27. Conference Room

Size: 14' x 22' 308 sq. ft.

Use: Student, faculty discussion groups

Justification: Canisius College Library, Buffalo, N. Y.
St. Cloud State Teachers College Library,
St. Cloud, Minn.

28. Conference Room

Size: 14' x 22' 308 sq. ft.

Use: Student, faculty discussion groups

Justification: Canisius College Library, Buffalo, N. Y.
St. Cloud State Teachers College Library,
St. Cloud, Minn.

29. Faculty Lecture-Lounge

Size: 30' x 60' 1800 sq. ft.

Use: Faculty meetings, discussion groups, policy and administrative meetings

Justification: University of Louisville Library, Louisville, Ky.
Augustana College Library, Sioux Falls, S. D.

30. Telephone Booths (Public)

a. Size 2' x 3' 6 sq. ft.

b. Size 2' x 3' 6 sq. ft.

c. Size 2' x 3' 6 sq. ft.

Total - 18 sq. ft.

Use: Communication

Justification: University of New Hampshire Library, Durham, N. H.
Brandeis University Library

31. Student Rest Room - Women

Size: 14' x 24' 336 sq. ft.

32. Student Rest Room - Men

Size: 14' x 24' 336 sq. ft.

33. Health Room

Size: 12' x 12' 144 sq. ft.
Use: First Aid Emergency Treatment

34. Janitor's Supply Closet

Size: 10' x 14' 140 sq. ft.
Use: Store Janitor's supplies and equipment
Justification: University of New Hampshire Library, Durham, N. H.
Florida State University Library, Tallahassee, Florida

Suggested
Specification: Walk-in closet with slop sink

35. Audio Visual Aids, Multi-purpose Room

Size: 30' x 60' 1800 sq. ft.
Use: Storing films; lecture room, listening room for large classes
Justification: Canisius College Library, Buffalo, N. Y.

Suggested
Specification: Movable furniture, sound-proof, platform, projection booth

000 → T.V. Coaxial Cables

36. Audio Visual Aids Office

Size: 20' x 30' 600 sq. ft.
Use: Administration of AVA material and equipment
Justification: Adelphi College Library, Garden City, N. Y.

37. Audio Visual Aids Storage

Size: 25' x 25' 625 sq. ft.
Use: Storage of films, slides, tapes, phonograph records, micro-film.
Justification: St. Cloud State Teachers College Library, St. Cloud, Minn.
University of New Hampshire Library, Durham, N. H.

Suggested
Specification: Temperature controlled, fireproof
Storage cabinets keyed alike

38. Audio Visual Dark Room and Mounting

Size: 25' x 25' 625 sq. ft.
 Use: Film developing and picture mounting
 Justification: St. Cloud State Teachers College Library, St. Cloud, Minn.

39. Audio Visual Mechanical Room

Size: 25' x 25' 625 sq. ft.
 Use: Storage and maintenance of audio-visual equipment
 Justification: St. Cloud State Teachers College Library, St. Cloud, Minn.

40. Audio Visual Classroom

Size: 25' x 35' 875 sq. ft.
 Use: Instruction in use of all Audio-Visual teaching aids
 Justification: Florida State University Library, Tallahassee, Florida

Suggested

Specification: Sound-proofed for audio and verbal language study

41. Listening Booths (Individual)

| | | | |
|-------|----|---------|------------|
| Size: | a. | 4' x 6' | 24 sq. ft. |
| | b. | 4' x 6' | 24 sq. ft. |
| | c. | 4' x 6' | 24 sq. ft. |
| | d. | 4' x 6' | 24 sq. ft. |
| | e. | 4' x 6' | 24 sq. ft. |
| | f. | 4' x 6' | 24 sq. ft. |
| | g. | 4' x 6' | 24 sq. ft. |
| | h. | 4' x 6' | 24 sq. ft. |

192 sq. ft.

Use: Listening to phono-records by individuals
 Justification: University of New Hampshire Library, Durham, N. H.

Suggested

Specification: Sound-proofed, extra ventilation

42. Listening Room

| | | | |
|-------|----|-----------|-------------------|
| Size: | a. | 12' x 14' | 168 sq. ft. |
| | b. | 12' x 14' | 168 sq. ft. |
| | c. | 12' x 14' | 168 sq. ft. |
| | | | <hr/> 504 sq. ft. |

Use: Listening to phono-records by groups of 6 or 8 persons
 Justification: University of New Hampshire Library, Durham, N. H.

Suggested

Specification: Sound-proofed, extra ventilation

43. Projector preview booths

Size:

| | | |
|----|----------|--------------------|
| a. | 7' x 11' | 77 sq. ft. |
| b. | 7' x 11' | 77 sq. ft. |
| c. | 7' x 11' | 77 sq. ft. |
| | | <u>231 sq. ft.</u> |

Use: For previewing films, filmstrips, of slides before borrowing them

Justification: St. Cloud State Teachers College Library, St.
Cloud, Minn.
Westchester State Teachers College, Westchester, Pa.

44. Foreign Language Laboratory

Size: 40' x 24' 960 sq. ft.

Use: Foreign language study and instruction in audio and visual aspects of languages in relation to expanding language courses and liberal arts program

Justification: University of Massachusetts and Assumption College

45. Speech Laboratory

Size: 40' x 24' 960 sq. ft.

Use: Laboratory activities in development of speech techniques.

46. Speech Classroom

Size: 25' x 35' 875 sq. ft.

Use: Instruction in speech courses included in college curriculum

47. Periodical Storage Room

Size: 50' x 90' 4500 sq. ft.

Use: To store back issues of unbound periodicals necessary for research and accreditation

Justification: Canisius College Library, Buffalo, N. Y.

48. Archives Room

Size: 18' x 22' 396 sq. ft.

Use: Display and store rare books, historical materials,
local collections

Justification: University of New Hampshire Library, Durham, N. H.

Suggested

Specification: Vault for valuable material

49. Planetarium

Size; 36' x 36' 1296 sq. ft.
 Use: Research purposes, and classes in physical sciences
 Justification: Fredonia, N. Y. Teachers College; University of
 Maine, Orono, Maine; Natick High School, Natick,
 Massachusetts.

Suggested

Specification: Requires room 20' high, seating for 85.

50. Planetarium Office

Size: 20' x 20' 400 sq. ft.
 Use: Office for instructor
 Justification: Same as #49 above

51. Planetarium Storage

Size: 20' x 20' 400 sq. ft.
 Use: Storage of equipment
 Justification: Same as #49

52. Exhibit Preparation and Storage

Size: 25' x 25' 625 sq. ft.
 Use: To prepare and store exhibit materials
 Justification: University of New Hampshire Library, Durham, N. H.
 Suggested
 Specification In proximity to AVA section

53. Graduate Study Room

Size: 25' x 50' 1250 sq. ft. (16 study carrels for individual study)
 Use: Graduate study, research, subject matter preparation
 Justification: Canisius College Library, Buffalo, N. Y.

54. Browsing and Smoking Room

Size: 35' x 35' 1225 sq. ft.
 Use: Informal reading and study area
 Justification: University of New Hampshire Library, Durham, N. H.

Suggested

Specification: Fire-proofed

55. Staff Lounge

Size: 25' x 35' 875 sq. ft.
 Use: Rest and Lounge area for staff
 Justification: University of New Hampshire Library, Durham, N. H.

Suggested

Specification: Provision for Dwyer Unit

56. Staff Rest Room - Women

Size; 14' x 16' 224 sq. ft.

57. Staff Rest Room - Men

Size: 14' x 16' 224 sq. ft.

58. Matron's Rest Room

Size: 14' x 16' 224 sq. ft.

59. Janitor's Supply Closet

Size: 10' x 14' 140 sq. ft.

Use: Store janitor supplies and equipment

Justification: University of New Hampshire Library, Durham, N.H.

Suggested

Specification: Walk-in closet with slop sink

60. Janitor's Rest Room

Size: 14' x 16' 224 sq. ft.

The remaining area of the 90,000 square feet should be utilized for a lobby, stairwells, hallways and spaces necessary for maintenance and engineering of the building.

Building to include provision for summer hot water.