

January 20, 1965

Mr. H. M. Chase, Director  
Bureau of Building Construction  
38 Chauncy Street  
Boston, Massachusetts

Mass. State Project E63-7  
Library Building  
State College at Framingham

Attention: Mr. J. Cusack

Dear Mr. Cusack:

In conformance with your directive at a conference held at the Bureau of Building Construction on January 12, 1965, we wish to place on record our request for Air Conditioning, a local Civil Defense headquarters in this proposed Library Building.

To encourage use of the library facilities and to provide environment conducive to research and study, we recommend that for this project the library be air conditioned.

This request is not an isolated instance but a policy of the Division of State Colleges for all current and future library projects, and will eventually fulfill our objective to have at least one air-conditioned building on each campus for the foreseeable year-round usage of the facilities.

In general, air-conditioning will be required in all areas occupied by students or personnel. Other areas unoccupied by students or personnel, and areas generating large amounts of heat can utilize natural air ventilation.

Local authorities have requested inclusion of a Civil Defense headquarters at the college. This being the first site project to evolve since the request, it offers a possible answer to their planning. Federal funds are available to the extent of 50%, and State funds to the extent of 50% of the cost of the Civil Defense portion of the building. We are endeavoring at this time to obtain firm commitments from the State and Federal Agencies in this matter.

Mr. H. M. Chase, Director  
B. B. C.

M.S.P. E63-7  
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The college plans to set up a program of student participation in manning this headquarters on a voluntary civic effort. We believe this collaboration to be in the interest of the public, and endorse it.

Fibre carpeting shall be held to a minimum. Altho the estimator carries \$84,600 + markup for carpeting, the elimination of this item will not result in an equal saving because a substantial sum of money has to be expended in sound absorption treatment of walls and ceilings, which was not included by the architect and which we require.

We would also like to note at this time that the estimate has not included the cost of renovation of vacated space in Dwight Hall, as the project wording spells out.

Sincerely yours,

Francis X. Guindon  
Assistant Director

BDL:k

cc: Mr. R. Marsh ✓